

## Veteran's Leave

### Introduction

A Veteran is a person who has:

1. Served in a) the Army, Navy, Air Force, Coast Guard, or Marine Corps of the United States or the United States Public Health Service under 42 U.S.C. Section 201, b) the Texas Military forces as defined by Section 437.001, or c) an auxiliary service of one of those branches of the armed forces; and
2. Been honorably discharged from the branch of the service in which the person served.

### Medical and Mental Health Care Leave for Certain Veterans

A state employee who is a veteran and who is eligible for health benefits under a program administered by the Veterans Health Administration of the United States Department of Veterans Affairs is entitled to leave without a deduction in salary or loss of vacation time, sick leave, earned overtime credit, or state compensatory time in order to obtain medical, mental health or physical rehabilitation care administered by the Veterans Health Administration of the United States Department of Veterans Affairs.

The leave granted may not exceed 15 days, or 120 hours, each fiscal year. The Deputy Comptroller may grant additional leave as deemed appropriate for the employee.

Employees requesting veteran's leave must provide supporting documentation about their appointments to the Special Leave Coordinator in Human Resources. Evidence of the veteran's service (DD214) must be provided, if not already on file with the agency.

Sick leave or annual leave should be coded in CAPPs timekeeping until the veteran's leave has been approved.

### Authority

Texas Government Code §661.924