## **Performance Review: Graduate Assistant (Administrative)**

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GA Name: UTD ID:		Semest	ter:			
Supervisor:			Assignment:			
PERFORMANCE FACTORS	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	
<b>Dependable</b> : The GA works closely with his/her supervisor to carry out assigned tasks.						
Comments:						
Quality of Work: The GA produces accurate, comprehensive, and well-organized work in a very efficient manner.						
Comments:						
Interpersonal Relations: The GA behaves in a professional manner that is respectful of others' ideas and opinions.						
Comments:						
Attendance & Punctuality: The TA is present and on time for work, meetings, and scheduled events, with any absences scheduled and reported well in advance.						
Comments:						
Compliance: The GA consistently follows program/department,						

### Comments:

Academic Honesty: The GA maintains and enforces standards of academic honesty and integrity.

school, and university regulations.

## Comments:

**Records**: The GA maintains all records pertinent to his or her assignments.

### Comments:

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What were the GA's main strengths?						
How might this GA impr	rove?					
Additional Comments?						
Overall Evaluation:						
<ul><li>□ Exceeds Expectations</li><li>□ Meets Expectations</li><li>□ Fails to Meet Expectation</li></ul>	ons					
Eligible for rehire: $\Box Y$	$\square$ N					
Reassign to: none differen	ent program d	ifferent supervisor				
Comments by GA:						
SIGNATURES (Supervis GA's signature below*)	sor should review perf	formance evaluation with GA and o	obtain the			
Supervisor	 Date	*Graduate Assistant	Date			
	 Date					