

Performance Review: Graduate Assistant (Administrative)

GA Name: UTD ID:	Semester:
Supervisor:	Assignment:

PERFORMANCE FACTORS	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Dependable: <i>The GA works closely with his/her supervisor to carry out assigned tasks.</i>					
Comments:					
Quality of Work: <i>The GA produces accurate, comprehensive, and well-organized work in a very efficient manner.</i>					
Comments:					
Interpersonal Relations: <i>The GA behaves in a professional manner that is respectful of others' ideas and opinions.</i>					
Comments:					
Attendance & Punctuality: <i>The TA is present and on time for work, meetings, and scheduled events, with any absences scheduled and reported well in advance.</i>					
Comments:					
Compliance: <i>The GA consistently follows program/department, school, and university regulations.</i>					
Comments:					
Academic Honesty: <i>The GA maintains and enforces standards of academic honesty and integrity.</i>					
Comments:					
Records: <i>The GA maintains all records pertinent to his or her assignments.</i>					
Comments:					

